



# Construction Contractors Board CCB Locksmith Certification Program

ORS 701.475 to 701.490, OAR 812-030-0000 to 812-030-0300, OAR 812-005-0800

March 2010

In 2009, the Oregon Legislature passed a law requiring locksmiths in Oregon to become certified. The industry supported this to help protect consumers and increase professionalism in the Locksmith industry.

## Important Date and Information

July 1, 2010: Locksmiths must be certified by CCB.

July 1, 2010: Businesses offering or providing locksmith services must:

- Hold a CCB contractor's license; and
- Have at least one owner or employee who is a certified locksmith.

The process to become an Oregon Certified Locksmith is completely online.

## Costs

**First-time Certification:** \$180 Total  
\$60 Application  
\$60 Testing  
\$60 Two year certification issuance

**Certification Renewals:**  
\$60 Two year certification issuance

## Who needs to be certified

Any person who services, installs, repairs, rebuilds, rekeys, repins or adjusts locks, hardware peripheral to locks, safes, vaults, safe deposit boxes or mechanical or electronic security systems, unless exempt. (Visit the website for a list of exemptions)

## Becoming Certified

In order to qualify to be a locksmith, an individual must have:

- Not been convicted of a disqualifying crime
- Submitted an application and paid the fees to CCB.
- Passed the CCB test.
- A certified locksmith must either own or work for a licensed construction contractor.
- A certified locksmith is expected to follow standards of professional conduct.
- A certified locksmith is expected to verify the identity of a client for service orders involving physical security.

## About the test

- To become a certified locksmith, the individual must pass a test developed and administered by CCB.
- The test is based on the following reference materials:
  - The Complete Book of Locks and Locksmithing (Phillips, 6th ed), cost \$29.95.
  - The Locksmith Dictionary (LIST Council) ©2009

To apply for your Oregon Locksmith Certification visit: <https://portal.ccb.state.or.us/>



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