

**Disclaimer:** *The only purpose of this sample contract is to serve as an educational example of the contract terms that are required by ORS 701.305. It does not constitute legal advice, nor does it substitute for legal advice. You should not rely on this sample contract when determining whether your contract is valid, complete, sufficient or enforceable*

## Contract for Construction Work

This is a contract for construction work to be performed by **ABC Construction, LLC** (“ABC”) for \_\_\_\_\_ (“HOMEOWNER”) made this \_\_\_\_\_ day of \_\_\_\_\_.

### Information

1. ABC is a construction company licensed by the Construction Contractors Board under license No. 999900.
2. ABC is located at 1234 SE Milken St., Portland, Oregon 97999. ABC,s phone is (503) 123-9999.
3. HOMEOWNER’s name and address are:

[ Insert name, address and phone number. ]

4. The work site is located at:

[ Insert address or location of job site. ]

### Scope of Work

ABC shall perform the following work for HOMEOWNER:

[ Insert description of the work to be performed, who is paying for materials, material specifications if any, who is responsible to obtain permits, a reference to contract drawings if any and any other terms that define the scope of work. ]

### Payment Terms

HOMEOWNER shall pay for the work on the following schedule:

[ Insert the payment schedule. ]

### List of Required Consumer Notices

Oregon law requires construction contractors to give homeowners certain notices before and during a construction project. The following is a list of the required notices. It is important to read and understand these forms.

1. **Consumer Protection Notice**
2. **Information Notice to Owner About Construction Liens**
3. **Notice of Procedure**

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These forms are attached to and made a part of this contract.

### **Explanation of HOMEOWNERS's Rights**

1. Consumers have the right to receive the products and services agreed to in the contract.
2. Consumers have the right to resolve disputes through means outlined in the contract.
3. Consumers have the right to file a complaint with the CCB. Any arbitration or mediation clauses in the contract may need to be complied with during the resolution of the CCB complaint.

### **Explanation of Mediation or Arbitration Clause**

An "arbitration or mediation clause" is a written portion of a contract designed to settle how the parties will solve disputes that may arise during, or after the construction project. Arbitration clauses are very important. They may limit a consumer's ability to have their dispute resolved by the Oregon court system or the Oregon Construction Contractors Board.

- This contract contains an arbitration or mediation clause.  
 This contract DOES NOT contain an arbitration or mediation clause.

The Oregon Construction Contractors Board urges consumers to read and understand the entire contract – including any arbitration clause before signing a construction contract. Consumers are not obligated to accept contract terms proposed by the contractor, including arbitration provisions. These may be negotiated to the satisfaction of both parties.

\_\_\_\_\_  
Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Smith, Manager  
ABC Construction, LLC

\_\_\_\_\_  
Date