



Oregon

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Construction Contractors Board

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Oregon Contractor's Reference Manual 8th Edition Updates and Correction

HELPFUL HINT: The corrections will be clearer if you have your manual opened. The incorrect text has a strike-through; the correct text is bold. The page number and the text will guide you to the location to correct. Please make the correction directly into the manual since loose papers are not permitted in the testing facility. There may be test questions on corrected material.

Chapter 1

Date of Change	Page No.	Correction
6/5/08	1-13	Residential General Contractor 1 Residential General Contractor
6/5/08	1-31	▪ One Two commercial general contractors who work primarily on large commercial structures.
6/10/08	1-14	A commercial general contractor, levels 1 and 2, level 1, and a commercial specialty contractor, level 1 must have one or more key employees with a combined total of eight years of construction experience.
6/10/08	1-14	A commercial specialty general contractor, levels 1 and 2, level 2, and a commercial specialty contractor, level 2 must have one or more key employees with a combined total of four years of construction experience.
10/8/08	1-14	Specifically, an applicant for a commercial contractor endorsement must demonstrate that the applicant has or employs persons with that have sufficient qualifying experience or education.
3/25/09	1-16	A home inspecting business should obtain an endorsement as a residential general contractor, or a residential specialty contractor. , or a residential limited contractor.
7/20/10	1-20	If the contract is more than \$1,000 \$2,000 and is a verbal contract, a contractor must provide the Information Notice To Owner About Construction Liens within five days of the verbal agreement. The notice may be delivered in person, by registered or certified mail, or by first class mail with a certificate of mailing.

11/5/10	1-20	If the contract is more than \$1,000 \$2,000 and is a verbal contract , a contractor must provide the Information Notice To Owner About Construction Liens within five days of the verbal agreement. The notice may be delivered in person, by registered or certified mail, or by first class mail with a certificate of mailing.
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Chapter 2

Date of Change	Page No.	Correction
1/12/09	2-22	Effective January 1, 2008 2009 , the Oregon minimum wage is \$7.95 \$8.40 per hour.

Chapter 3

Date of Change	Page No.	Correction
6/11/08	3-34	Contractors must, as part of this law, notify every residential owner for whom they work about the owner's responsibility to comply with the law. Contractors should deliver the notice to residential owners along with a Consumer Notification form Consumer Protection Notice . The notice is given at the time is given at the time of the a contract is required . If there is no bid, it is given at first contact, basically, at the same time the Consumer Notification form is given . Contractors may create their own notice and provide it to the residential owner directly . they may use the sample Owner's Duty to Contractor in the Event of a Residential Construction Dispute notice The Notice of Procedure is posted available on the CCB website, www.oregon.gov/CCB , or the sample notice in the Appendix of Chapter 1 .
5/3/10	3-34	

Chapter 4

Date of Change	Page No.	Correction
6/5/08	4-15	If not given when required, contractor will lose lien rights. Also, CCB may suspend the original contractor's license or impose a civil penalty of up to \$1,000 \$5,000 .
7/20/10	4-6	It is only required by original contractors on residential projects when the contract price exceeds \$1,000 \$2,000 and the residential project is

		a residential construction or improvement as previously defined.
7/20/10	4-6	The owner at the time a contract is signed, or within five (5) days of a verbal agreement for a residential construction or improvement that exceeds a contract price of \$1,000 \$2,000 .
7/20/10	4-6	The owner within five working days after the contractor determines, or should reasonably be able to determine, that the contract price on residential construction or improvement will exceed \$1,000 \$2,000 .
7/20/10	4-6	An <i>Information Notice To Owner About Construction Liens</i> need not be given when: <ul style="list-style-type: none"> ▪ The property owner is a contractor licensed with the CCB. ▪ The aggregate (total) contract price is \$1,000 \$2,000 or less.
7/20/10	4-9	This information notice is required to be given if you contract for residential construction or remodeling, if you are buying a new home, or at any time the contract price exceeds \$1,000 \$2,000 .
7/20/10	4-15	At the time the written contract is signed for more than \$1,000 \$2,000 to perform residential construction or improvements, including all labor, services, and materials furnished under the contract. If it is an oral agreement, the notice is delivered no later than five working days after the oral agreement is formed.
7/20/10	4-35	4. It must be given to the owner, or first purchaser, on a residential project over \$1,000 \$2,000 even if the original contractor will not record a lien if payment is not made.

Chapter 5

Date of Change	Page No.	Correction
6/5/08	5-17	Income - Expenses (Direct Job Costs) (Direct & Indirect Job Costs) = Gross Profit and Gross Profit - Expenses (General and Administrative) = Net Profit
3/11/09	5-22	Working capital is fed by cash flow and results in available funds to pay for activities like accounts receivable accounts payable , inventory, payroll and ongoing needs of the business. In construction businesses, these needs vary during the year.

Chapter 6

Date of Change	Page No.	Correction

Chapter 7

Date of Change	Page No.	Correction

Chapter 8

Date of Change	Page No.	Correction

Chapter 9

Date of Change	Page No.	Correction
6/23/08	9-42	The business must be licensed with the CCB as a Specialty or a General Contractor – All Structures. Residential or Commercial Contractor.

Misc.

Date of Change	Page No.	Correction

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