



Construction Contractors Board RESIDENTIAL CONTINUING EDUCATION

January 2012

1. When do you need to take the Continued education?

Residentially endorsed contractors begin meeting continuing education (CE) requirements with CCB license renewals on or after October 1, 2011. They will be required to have completed the education as described below.

2. How much CE do I need to have?

Residential contractors must complete 16 hours of continuing education during the two year license period. Eight hours must be in mandatory subject areas (Core) and eight hours are discretionary (Electives).

Some contractors are exempt from all or some of required continuing education. (See #6 for exemptions)

3. Who takes CE?

Continuing education can be taken by the owners, officers, members, *employees or any combination.

* Employee does not include temporary or leased workers, or a subcontractor which is an independent contractor.

4. What is "CORE"?

Core continuing education consists of:

- 3 hours in Building Exterior Shell Training (BEST)
- 2 hours in Building Codes
- 3 hours in CCB Business Law and Practices

The CCB approves providers and classes for BEST and Building Codes. The CCB will deliver the training on CCB Business Practices and Law. The agency website lists the core education providers and classes currently approved.

5. What is "ELECTIVE"?

Electives are any construction/business related courses that a contractor determines is important for their business.

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The following may qualify as elective CE:

- Any construction or construction related offering, or course that improves your business operations, given by colleges, universities, trade schools, trade associations, professional societies, etc.
- Attending training or demonstrations offered by building component manufacturers.
- Classes attended to maintain another construction industry license (e.g. home inspection, architects, plumbing, electrical, etc.
- Classes taken to fulfill CCB's Commercial Continuing Education (CCE) requirement.
- Additional Core hours not used to meet the Core requirement.

6. Who is exempt?

Residential Developers

Contractors endorsed only as a Residential Developer (RD) are exempt from all continuing education requirements.

Residential Limited Contractors

Residential Limited Contractors are required to complete only the core residential continuing education.

Others

The following residential contractors are exempt from the Core subject areas of the Building Exterior Shell Training (BEST) and Building Codes.

1. Electrical contractors licensed under ORS 479.630.
2. Plumbing contractors licensed under ORS 447.010 to 446.156.
3. Contractors that have an owner or officer licensed as an architect under ORS 671.010 to 671.220.
4. Contractors that have an owner or officer licensed as an engineer under ORS 672.002 to 672.325.
5. Contractors that have certified they do not perform work on a residential dwelling or out building.

Contractors identified in 1 - 5 must substitute the five core hours with five elective hours. They are required to take three core hours in CCB Laws, Regulations and Business Practices.

7. Where do I get CE?

Core:

Contractors can find the currently approved providers and courses on the CCB web site. Courses given by the CCB in Laws, Regulations and Business Practices are available online or in a live setting.

Electives:

Education that qualifies as electives is found in many places: Manufacturers offering installation training, trade associations having educational opportunities for members and nonmembers, colleges, education for other construction related licenses, etc.

8. What if I have a Residential & Commercial endorsement?

Contractors having both endorsements must fulfill the requirements established for the residential continuing education requirement and the commercial requirement. The hours taken for the residential obligation will apply towards the commercial obligation.